Lesson Wrapper

Student
Please complete the requested information on the center panel of this wrapper and submit the assignment to the University of Nebraska High School for grading.

Proctor
Wait 30 days after you receive the course completion notification before destroying evaluated materials because review of work may be required. Please notify the student of graded results. The student may review progress test results in your presence, but may not keep the test or test results.

PLEASE PRINT WITH INK. FOLD THIS PANEL OUT ON DOTTED LINES

Student Info:
Assignment Number: ____________________
Teacher Connect Activity: __________________
Teacher Info:
Grade: ____________________________

Grading Scale
A+  98-100
A   93-97
B+  90-92
B   85-89
C+  82-84
C   77-81
D+  74-76
D   70-73
F   69· Below (not passing)

Submission Notes for Proctor:
1. Be sure that the printed side of the wrapper faces outside and is folded on the dotted lines with the address panel visible — the test pages folded within.
2. Use adequate postage on this mailing.
3. Use one wrapper sheet for each unit of material sent, unless you are using a scan card.
4. Supervise the student while she/he is taking the progress test.
5. Sign the space below to certify that the student completed the progress test without access to outside resources.
6. Do not destroy returned wrappers since they may be needed for verification of grades.

Proctor’s Signature
Date

Student’s Name (Use full legal name)
___________________________________________________

UNHS Student ID Number
___________________________________________________

Course Title
___________________________________________________

Course Number
___________________________________________________

Return Address:

Please allow 2-3 business days for processing. Send this completed form to:

Mail: University of Nebraska High School
1500 U St Ste 200
PO Box 880633
Lincoln, NE 68588-0633

Fax: (402) 472-1901
Email: highschool@nebraska.edu
Phone: (402) 472-3388
Toll-Free (866) 700-4747

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