

## **Ethics in the Workplace**

BUSH 039 055

Credits: 0.5 units / 5 hours

### **Course Description**

In this course, students learn about ethical principles and study ways to apply those principles at work. The course examines interpersonal relations, as well as business practices such as marketing, lending and advertising. Environmental protection and fair employment practices are also discussed. *Ethics in the Workplace* prepares students to compete in the business world while following standards of honesty, fairness and responsibility.

### **Course Objectives**

When you have completed the materials in this course, you should be able to:

1. Discuss standards of behavior.
2. Summarize ethical principles.
3. Explain the six stages of Lawrence Kohlberg's justice model of moral development and the four components of James Rest's model of moral behavior.
4. Apply ethical principles to the activities of corporations, using both shareholder theory and stakeholder theory.
5. Evaluate ethical issues in selling, marketing, and advertising.
6. Analyze privacy issues in the workplace.
7. Understand how to avoid discrimination in the workplace.
8. Appreciate your rights and obligations as an employee.
9. Apply ethical principles to situations that involve lending, borrowing, and credit.
10. Explore the impact of business operations on the environment and society as a whole.
11. Use critical thinking skills when making ethical decisions.

### **Course Outline**

#### **Unit 1:**

Lesson 1: What is Ethics?

Lesson 2: Ethical Principles

Lesson 3: Personal Ethical Development

#### **Unit 2:**

Lesson 4: Shareholder Theory and Stakeholder Theory

Lesson 5: Selling, Marketing, and Advertising

**Unit 3:**

Lesson 6: Technology, Testing, and Workplace Privacy

Lesson 7: Ethics and Discrimination

**Unit 4:**

Lesson 8: Ethics for Employees

Lesson 9: The Great Recession and Ethical Lending

**Unit 5:**

Lesson 10: The Environment and Sweatshops

Lesson 11: Critical Thinking in Ethics

**Required Textbook**

(available through Follett virtual bookstore at <http://highschool.nebraska.bkstr.com>)

Textbook: *Ethics in the Workplace*, 3<sup>rd</sup> ed. (ISBN: 9780538497770)